



WELSH ATHLETICS  
ATHLETAU CYMRU

## Race Director Fact Sheet: Number 8 Accident

### Dangerous Incident Advice

#### What to do in the event of an Accident or Serious Incident.

##### Dangerous Incident

Notify the Race Director who in turn will:

1. Notify the facility where the incident occurred.
2. Complete the UK Athletics Accident/Incident report form. By doing this you are informing the insurers, and UKA will support if this is notifiable under RiDDOR (Reporting of Incidents, Diseases and Dangerous Occurrences Regulations)

##### Accident

Notify the Race Director who in turn will:

1. Notify the facility where the incident occurred
2. Record the following details;
  - a. date and time of accident
  - b. details of the injured person
  - c. name of event and promoter
  - d. description of accident with diagrams and/or photographs if possible
  - e. nature of injuries
  - f. details of any first aid and names of first aiders
  - g. names of any other persons present
  - h. details of the reporting person.

In the case of a reportable accident (i.e. an accident in which the injured party is likely to require medical treatment) the UK Athletics Accident/Incident Report form will need to be completed by the reporting person.

The reporting person is likely to be the referee or meeting manager but can be any responsible person.

All accidents and serious incidents must be reported to UK Athletics.

<https://www.uka.org.uk/governance/health-safety/online-accident-incident-report-form/> Contact

- UK Athletics - 01217138400
- [safety@britishathletics.org.uk](mailto:safety@britishathletics.org.uk)

